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LM119:
SAP Material Management

Training Description:

In this intensive course, participants will learn everything working with SAP Purchasing and Material Master, which is an integral part of Warehouse Management. In this course, you will also learn how to create, release and send the request for quotation (RFQ) to selected vendors.

This course provides a complete understanding of SAP MM and also has acquired the ability to apply these skills and knowledge in a practical manner.

Training Objectives:

By the end of the training, participants will be able to:

- ✓ Gain knowledge on wide range of topics such as consumption-based planning, purchasing, vendor evaluation and invoice verification
- ✓ Focus on inventory, production planning, and warehouse management

Training Designed for:

This course is suitable for Procurement Project Team End Users.

Training Requirement:

"Hand's on practical sessions, equipment and software will be applied during the course if required and as per the client's request."

Contents can be adapted to your specific wishes. It is therefore possible to focus on specific modules of the training course as per client's learning needs and objectives. Further, it should be forwarded to us a month prior to the course dates.

Training Program:

DAY ONE:

- ❖ PRE-TEST
- ❖ Introduction to ERP
  - ERP Packages
  - Introduction to SAP
  - Functions and Objectives of MM
  - SAP Real Time Project Team Structure and Business Process
  - SAP R/3 Architecture
  - SAP Navigation
  - Organisational Structure of an Enterprise in the SAP R/3 System
  - Company, Company code, Controlling Area, Plant, Storage Location, Purchase Organisation, Purchasing Group

DAY TWO:

- ❖ Master Data
  - Material Master
  - Vendor Master
  - Purchase Info Record

- Source Determination
- Source List
- Quota Arrangement

DAY THREE:

❖ Purchasing
- Purchase Requisition
- Purchase Order
- Request for Quotation (RFQ)
- Outline Agreement
- Contracts
- Schedule Agreement

DAY FOUR:

❖ Document Types for Purchasing Documents
- Define Document Type
- Define Number Ranges for Document Types
- Define Screen Layout at Document Level

DAY FIVE:

❖ Release Procedure for Purchasing Documents
- Purchase Requisition
- Purchase Order
- Request for Quotation (RFQ)
- Outline Agreement – Contracts
- Schedule Agreement

❖ Course Conclusion

❖ POST-ASSESSMENT and EVALUATION

Training Methodology:

This interactive training course includes the following training methodologies as a percentage of the total tuition hours:

- 30% Lectures, Concepts, Role Play
- 70% Workshops & Work Presentations, Techniques, Based on Case Studies & Practical Exercises, Gamification, Software & General Discussions
- Pre and Post Test

Training Certificate(s):

CMCT Internationally recognized certificate(s) will be issued to each participant who completed the course.

Training Fees:

TBA as per the course location - This rate includes participant's manual, hand-outs, buffet lunch, coffee/tea on arrival, morning & afternoon of each day.

Note: The 5% VAT (Value Added Tax), will be effective starting 01st of January 2018 as per the new regulation from the UAE Government. The VAT applies for all quotation both for local and abroad.

Training Timings:

Daily Timings:

07:45 - 08:00	Morning Coffee / Tea
08:00 - 10:00	First Session
10:00 - 10:20	Recess (Coffee/Tea/Snacks)
10:20 - 12:20	Second Session
12:20 - 13:00	Recess (Prayer Break & Lunch)
13:00 - 14:00	Last Session

For training registrations or in-house enquiries, please contact:

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