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LM077:
Warehouse Operations and Management:

Advanced Techniques for Managing & Improving Warehouse, Inventory, Stock Control, Spares, Export and Import Logistics

Training Description:

The Warehouse Operations and Management training course is designed to provide participants with advanced knowledge and practical skills for managing and improving warehouse operations, inventory control, stock management, spares management, and export and import logistics. Participants will learn modern strategies, operational techniques, and management practices to optimize warehouse efficiency, reduce costs, and improve overall supply chain performance. The training course combines theoretical understanding with practical exercises to enhance decision-making and operational effectiveness.

In this intensive training course participants will explore warehouse layout optimization, inventory planning, stock control methods, automated and manual handling systems, spares and spare parts management, and logistics operations for import and export processes. Real-world examples and case studies illustrate common operational challenges such as stock discrepancies, inefficient space utilization, delayed shipments, and compliance issues. Workshops and practical exercises provide hands-on experience in implementing best practices and problem-solving strategies in warehouse operations.

By the end of the training course, participants will be able to design and manage efficient warehouse operations, improve inventory accuracy, optimize stock and spares management and handle import and export logistics effectively. The training course equips participants with practical skills, analytical tools and operational knowledge to enhance productivity, reduce errors, and ensure smooth warehouse and logistics management in dynamic business environments.

Training Objectives:

By the end of the training, participants will be able to:

- ✓ Understand principles and best practices of warehouse operations and inventory management
- ✓ Optimize warehouse layout, storage and material handling processes
- ✓ Apply advanced stock control and spares management techniques
- ✓ Plan and manage inventory to improve accuracy and reduce waste
- ✓ Implement effective import and export logistics procedures
- ✓ Utilize technology and software tools for warehouse management
- ✓ Analyze performance metrics and KPIs to enhance operational efficiency
- ✓ Develop strategies for cost reduction and improved supply chain performance
- ✓ Troubleshoot common warehouse and logistics issues
- ✓ Foster teamwork and effective communication in warehouse operations

Training Designed for:

This training course is suitable for warehouse managers, logistics coordinators, inventory controllers, supply chain professionals and operations supervisors. It is also beneficial for procurement officers, import/export managers, production planners and warehouse staff seeking to enhance their operational efficiency. Participants will gain practical knowledge to improve inventory accuracy, optimize warehouse processes, and streamline logistics operations.

Training Requirement:

"Hands on practical sessions, equipment and software will be applied during the course if required and as per the client's request."

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Contents can be adapted to your specific wishes. It is therefore possible to focus on specific modules of the training course as per client's learning needs and objectives. Further, it should be forwarded to us a month prior to the course dates.

Training Program:

DAY ONE:

INTRODUCTION TO WAREHOUSE OPERATIONS

- ❖ Fundamentals of Warehouse Management
  - Overview of warehouse operations and roles
  - Key principles of warehouse layout and storage
  - Types of warehouses and material handling systems
  - Introduction to inventory, stock and spares management
  - Operational challenges in warehouse management
  - Discussion on real-world warehouse scenarios

DAY TWO:

INVENTORY AND STOCK CONTROL

- ❖ Managing Inventory Accurately and Efficiently
  - Methods of stock control and inventory tracking
  - Stocktaking procedures and cycle counting
  - Managing spares and critical components
  - Inventory planning and demand forecasting
  - Case study: Resolving stock discrepancies
  - Workshop: Implementing stock control techniques

DAY THREE:

MATERIAL HANDLING AND WAREHOUSE OPTIMIZATION

- ❖ Enhancing Productivity through Efficient Operations
  - Warehouse layout optimization for workflow and space utilization
  - Manual and automated material handling techniques
  - Safety, ergonomics and operational standards
  - Process mapping and workflow analysis
  - Scenario exercise: Improving warehouse efficiency
  - Discussion on cost reduction and productivity

DAY FOUR:

EXPORT AND IMPORT LOGISTICS

- ❖ Managing Global Supply Chain Operations
  - Export and import documentation and compliance requirements
  - International shipping and customs processes
  - Planning and coordinating logistics operations
  - Handling perishable, fragile or sensitive goods
  - Case study: Improving export/import operational performance
  - Workshop: Developing logistics process improvement plans

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DAY FIVE:

PERFORMANCE EVALUATION AND CONTINUOUS IMPROVEMENT

- Measuring, Analyzing and Optimizing Warehouse Operations
  - Key performance indicators for warehouse and logistics management
  - Monitoring operational efficiency and inventory accuracy
  - Troubleshooting common warehouse and logistics challenges
  - Implementing continuous improvement strategies
  - **Workshop:** Developing action plans for operational optimization
- Course Conclusion
- POST-ASSESSMENT and EVALUATION

Training Methodology:

This interactive training course includes the following training methodologies as a percentage of the total tuition hours:

- 30% Lectures, Concepts, Role Play
- 70% Workshops & Work Presentations, Techniques, Based on Case Studies & Practical Exercises, Gamification, Software & General Discussions
- Pre and Post Test

Training Certificate(s):

CMCT Internationally recognized certificate(s) will be issued to each participant who completed the course.

Training Fees:

TBA as per the course location - This rate includes participant's manual, hand-outs, buffet lunch, coffee/tea on arrival, morning & afternoon of each day.

Note: The 5% VAT (Value Added Tax), will be effective starting 01st of January 2018 as per the new regulation from the UAE Government. The VAT applies for all quotation both for local and abroad.

Training Timings:

Daily Timings:

07:45 - 08:00	Morning Coffee / Tea
08:00 - 10:00	First Session
10:00 - 10:20	Recess (Coffee/Tea/Snacks)
10:20 - 12:20	Second Session
12:20 - 13:00	Recess (Prayer Break & Lunch)
13:00 - 14:00	Last Session

For training registrations or in-house enquiries, please contact:

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