



# DM011: Certified Licensed Private Investigator (Exam Preparation Course)

## Training Description:

This comprehensive training course prepares individuals to become Licensed Private Investigators (LPIs) by equipping them with the knowledge, skills, and legal understanding necessary to operate ethically and effectively in the private investigation field.

## Training Objectives:

By the end of the training, participants will be able to:

- ✓ Understand the roles and responsibilities of a Licensed Private Investigator
- ✓ Gain a thorough understanding of relevant state and federal laws governing private investigations
- ✓ Develop essential investigative techniques for conducting surveillance, interviews, and background checks
- ✓ Learn best practices for collecting and documenting evidence
- ✓ Master client communication and report writing skills
- ✓ Prepare for the LPI licensing exam (specific to your state)

## Training Designed for:

This course is intended for Individuals seeking a career as a Licensed Private Investigator; Security professionals transitioning to private investigation; Law enforcement personnel interested in supplementing their skills; Anyone interested in the investigative process and legal framework

## Training Requirement:

“Hand’s on practical sessions, equipment and software will be applied during the course if required and as per the client’s request.”

Contents can be adapted to your specific wishes. It is therefore possible to focus on specific modules of the training course as per client’s learning needs and objectives. Further, it should be forwarded to us a month prior to the course dates.

## Training Program:

### FIVE DAYS:

- ❖ Introduction
- ❖ Module 1: Introduction to Private Investigation
  - History and ethics of private investigation
  - The role of the LPI in the legal system
  - Professional conduct and standards of practice
  - State licensing requirements and regulations
- ❖ Module 2: Legal Considerations for Investigators
  - Federal and state laws governing private investigations
  - Privacy laws and limitations on investigative activities
  - Client confidentiality and privilege
  - Evidence collection and admissibility in court
- ❖ Module 3: Investigative Techniques
  - Surveillance methods: Covert and overt operations

- Interviewing techniques: Conducting effective information gathering sessions
- Subject identification and location techniques
- Background checks: Gathering information from public and private sources
- Skip tracing: Locating missing persons or assets
- ❖ **Module 4: Information Gathering and Evidence Collection**
  - Public record research: Utilizing online and offline resources
  - Social media investigation techniques
  - Techniques for conducting physical surveillance (legal considerations and best practices)
  - Evidence collection, documentation, and preservation
  - Maintaining a chain of custody
- ❖ **Module 5: Report Writing and Client Communication**
  - Writing clear and concise investigative reports
  - Documenting findings and evidence effectively
  - Client communication strategies: Establishing expectations and maintaining trust
  - Ethical considerations in client relationships
- ❖ **Module 6: Business Operations and Risk Management**
  - Setting up a private investigation agency
  - Business insurance and risk management practices
  - Marketing and attracting clients
  - Fee structures and billing practices
- ❖ **Module 7: LPI Exam Preparation**
  - Review of key concepts and legal principles
  - Practice exam questions and test-taking strategies
  - State-specific exam content review (tailored to your state requirements)
- ❖ **Course Conclusion**
- ❖ **POST-ASSESSMENT and EVALUATION**

### Training Methodology:

This interactive training course includes the following training methodologies as a percentage of the total tuition hours:

- 30% Lectures, Concepts, Role Play
- 70% Workshops & Work Presentations, Techniques, Based on Case Studies & Practical Exercises, Gamification, Software & General Discussions
- Pre and Post Test

### Training Certificate(s):

Internationally recognized certificate(s) will be issued to each participant who completed the course.

### Training Fees:

**TBA as per the course location** - This rate includes participant's manual, hand-outs, buffet lunch, coffee/tea on arrival, morning & afternoon of each day.

Note: The 5% VAT (Value Added Tax), will be effective starting 01<sup>st</sup> of January 2018 as per the new regulation from the UAE Government. The VAT applies for all quotation both for local and abroad.

### Training Timings:

#### Daily Timings:

|               |                               |
|---------------|-------------------------------|
| 07:45 - 08:00 | Morning Coffee / Tea          |
| 08:00 - 10:00 | First Session                 |
| 10:00 - 10:20 | Recess (Coffee/Tea/Snacks)    |
| 10:20 - 12:20 | Second Session                |
| 12:20 - 13:00 | Recess (Prayer Break & Lunch) |
| 13:00 - 14:00 | Last Session                  |

#### For training registrations or in-house enquiries, please contact:

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