



# LM178: Managing Freight and Warehouse operation

## Training Description:

**International Trade Relations** are governed by the contractual rights and obligations agreed upon between the parties, whether expressly or by implication. Where the contract provides for the performance of a duty, unless that provision contradicts the law or public policy of the hosting country, that contractual provision shall be binding between the parties.

**Freight Forwarding Services** are services of any kind relating to the carriage, consolidation, storage, handling, packing or distribution of the goods as well as ancillary and advisory services in addition to that, including but not limited to customs and fiscal matters, declaring the goods for official purposes, procuring insurance, and collecting or procuring payment or documents relating to the goods.

Freight forwarding is all about the smooth flow of international trade. The freight forwarder is the party who ensures that internationally traded goods move from the point of origin to the point of destination and arrive at the right place, at the right time, in good order and condition, and at the most economical cost. To accomplish this, expertise is required in a number of different areas that should be covered within.

This intensive training course will facilitate the attendees to oversee the handling and storage of a company's supplies and goods as well as track supply requests and forecast future material needs, and learn more about the international trade contracts, operations and systems of import and export that the most organisation across the globe has used.

## Training Objectives:

**By the end of the training, participants will be able to:**

- ✓ Understand the legal position of a freight forwarder, its functions and the general structures and processes in forwarding
- ✓ The interrelations between trade and forwarding
- ✓ Know the different FIATA documents and the area of their application
- ✓ Understand in which areas expertise is required for freight forwarders
- ✓ Understand the dynamic and complex field of required expertise of a freight forwarder
- ✓ Explain different responsibilities of seller and buyer according to the INCOTERMS 2020 and give examples of which transport documents are suitable to prove the delivery according to these terms
- ✓ Understanding of the main terms of payment
- ✓ Understand the interrelation between terms of delivery and terms of payment
- ✓ Explain the main components of a forwarding process and should understand the criteria for choosing a mode of transport

## Training Designed for:

This training course is intended for Supply, Buying, Purchase, Logistics, Materials and Supply Chain Professionals, Procurement and Contract Managers, Warehouse Professionals, those who need to develop their limited understanding about Logistics and Supply Chain Management and Those who are looking for business gains and benefits from managing their supply chains more effectively.

## Training Requirement:

"Hand's on practical sessions, equipment and software will be applied during the course if required and as per the client's request."

Contents can be adapted to your specific wishes. It is therefore possible to focus on specific modules of the training course as per client's learning needs and objectives. Further, it should be forwarded to us a month prior to the course dates.

## Training Program:

### DAY ONE:

#### ❖ LOGISTICS & SUPPLY CHAIN OVERVIEW

- Supply Chain Management Definition
- Logistics Management Definition
- The key activities and support activities for any logistical system
- Logistics management planning levels and the information needed to work
- Logistical Planning Goals
- Transportation role in logistics

### DAY TWO:

#### ❖ INTERNATIONAL SHIPPING

- The Supply Chain Management and Transportation Implications
- Modes of Transportation
- Maritime Transport
- Vessels Types
- Commercial Vessels Types
- Containers Vessels
- Containers Types & Sizes
- Air Freight
- Inland Trucking
- Shipping Agency & Shipping Lines
- Freight Forwarder

### DAY THREE:

#### ❖ INTERNATIONAL TRADE CONTRACTS AND SYSTEMS OF IMPORT AND EXPORT

- Export/Import Procedures
- Incoterms 2020
- Payment Terms
- Shipping Documents
- Custom Clearance
  - Customs Clearance Documents
  - Customs Duties Calculation
  - Customs Tariff and H.S. Code

### DAY FOUR:

#### ❖ REDUCING INVENTORY INVESTMENT

- Product Push vs Demand Pull: The Foundations of Agility Lead Time Management
- Forecasting Demand
- Inventory System
- Material Requirements Planning (M.R.P.)
- Just-In-Time (J.I.T.) Methods
- Identification and Disposal of Surplus

### DAY FIVE:

#### ❖ WAREHOUSE MANAGEMENT OPTIMISATION

- Warehousing Operations Overview
- Objectives of Warehousing
- The Warehousing Cycle
- Problems and Challenges in Warehousing
- Warehousing and Inventory Costs
- Customer Service in Warehousing

#### ❖ Course Conclusion

#### ❖ POST-ASSESSMENT and EVALUATION

### Training Methodology:

This interactive training course includes the following training methodologies as a percentage of the total tuition hours:

- 30% Lectures, Concepts, Role Play
- 70% Workshops & Work Presentations, Techniques, Based on Case Studies & Practical Exercises, Gamification, Software & General Discussions
- Pre and Post Test

### Training Certificate(s):

CMCT Internationally recognized certificate(s) will be issued to each participant who completed the course.

### Training Fees:

**TBA as per the course location** - This rate includes participant's manual, hand-outs, buffet lunch, coffee/tea on arrival, morning & afternoon of each day.

Note: The 5% VAT (Value Added Tax), will be effective starting 01<sup>st</sup> of January 2018 as per the new regulation from the UAE Government. The VAT applies for all quotation both for local and abroad.

### Training Timings:

#### Daily Timings:

07:45 - 08:00	Morning Coffee / Tea
08:00 - 10:00	First Session
10:00 - 10:20	Recess (Coffee/Tea/Snacks)
10:20 - 12:20	Second Session
12:20 - 13:00	Recess (Prayer Break & Lunch)
13:00 - 14:00	Last Session

#### For training registrations or in-house enquiries, please contact:

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